

# **BIG SPRING SCHOOL DISTRICT**

**Newville, Pennsylvania**

## **BOARD MEETING MINUTES**

**MONDAY, AUGUST 20, 2018**

*The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.*

### **I. CALL TO ORDER**

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:19 p.m. with President Wilbur Wolf, Jr., presiding. Nine (9) directors present: Wilbur Wolf, Jr., President; William Swanson, Vice-President; William Piper, Secretary; David Gutshall, Treasurer; Bob Kanc, Richard Roush, Kingsley Blasco, Robert Over and Todd Deihl

\*Others in attendance: Richard W. Fry, Superintendent; Kevin Roberts, Assistant Superintendent Robyn Euker, Director of Curriculum & Instruction; Rick Gilliam, Director of Buildings, Grounds, and Transportation; Cathy Seras, Board Minutes; Andy Milone, Valley Times Star.

### **II. PLEDGE TO THE FLAG**

President Wolf led all individuals present in the Pledge to the Flag.

### **III. APPROVAL OF THE AUGUST 20, 2018 REGULAR BOARD MEETING MINUTES AND THE AUGUST 20, 2018 COMMITTEE OF THE WHOLE MEETING MINUTES.**

Motion by Swanson, seconded by Roush for approval of the August 20, 2018 Regular Board Meeting Minutes, the August 20, 2018 Committee of the Whole Meeting Minutes as outlined above. Roll call vote: Voting yes: Wolf, Swanson, Piper, Gutshall, Kanc, Roush, Blasco, Over and Deihl. Motion carried unanimously. 9 - 0

### **IV. Student/Staff Recognition and Board Reports – No report**

## Big Spring School Board Meeting Minutes Monday August 20, 2019

### V. FINANCIAL REPORTS – PAYMENTS OF BILLS

General Fund	\$	741,392.85
Capital Reserves	\$	179,381.03
Mount Rock Projects-2018 Fund	\$	29,870.55
Newville Projects Fund	\$	1,069,415.27
Cafeteria Fund	\$	53,314.73
Student Activities	\$	<u>2,964.70</u>
<b>Total</b>	<b>\$</b>	<b>2,076,339.13</b>

Motion by Swanson, seconded by Blasco for approval of General Fund, Capital Reserve Fund, Newville Projects Fund, Cafeteria Fund, and Student Activity/Miscellaneous Fund payments of bills as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Over, Deihl, Blasco, Kanc and Roush. Motion carried unanimously. 9 – 0

### VI. TREASURER FUND REPORTS

General Fund	\$	14,283,828.26
Capital Reserves Fund	\$	6,755,558.80
Cafeteria Fund	\$	514,691.15
Student Activities	\$	212,545.66
Newville Projects Fund	\$	7,560,492.91
Mount Rock Projects-2018 Fund	\$	<u>9,321,531.61</u>
<b>Total</b>	<b>\$</b>	<b>38,648,648.39</b>

Motion by Swanson, seconded by Blasco for acceptance of the Treasurer's Report as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Over, Deihl, Blasco, Kanc and Roush. Motion carried unanimously. 9 – 0

### VII. YTD General Fund Report and YTD Taxes

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year. The YTD Tax report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion by Blasco, seconded by Roush to accept Year-to-Date General Fund and YTD Taxes as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Over, Deihl, Blasco, Kanc and Roush. Motion carried unanimously. 9 – 0

# **Big Spring School Board Meeting Minutes Monday August 20, 2019**

## **VIII. READING OF CORRESPONDENCE**

## **IX. RECOGNITION OF VISITORS**

John McCrea, Cindy Kanc, Bill Beck and Andy Milone, Valley Times Star

## **X. PUBLIC COMMENT PERIOD**

Mr. Bill Beck, 108 Lawrence Lane, Carlisle, PA addressed the members of the Board of School Directors and offered a prayer of encouragement for the Board members and community.

Mr. John McCrea, PO Box 341 Newville, PA addressed the members of the Board of School Directors regarding the possible suspension or dismissal of head swim coach Mr. Gregory Walker who was arrested for driving under the influence in the early morning hours on July 20, 2018 on the Ritner Highway, Dickinson Township. Mr. McCrea mentioned the situation to a board member and the response from the member was the District needs to be consistent on how we treat personnel problems. Mr. McCrea stated Mr. Walker's situation is not the same situation the District experienced several years ago involving Coach Berry. Coach Berry was not charged with a misdemeanor of driving under the influence. Mr. Berry's charges never rose to the misdemeanor level. His charges were dismissed under District Justice Cohick as a misconduct charge. Mr. Walker displayed lack of judgement as he drove under the influence and Mr. Berry did not get in a vehicle. Mr. McCrea commented that due to Mr. Walker's lack of judgement he should be dismissed from Head Swim Coach and the Board should not be swayed by the administration whom will state, "it is hard to get coaches." Mr. McCrea commented it wouldn't be hard to find coaches if the District paid a little bit more which would widen the pool of potential swim coaches. Mr. McCrea quoted Ralph Waldo Emerson, American essayist, lecturer, philosopher and poet, "A foolish consistency is the hobgoblin of little minds. A great person does not have to think consistently from one day to the next." Mr. McCrea thanked the Board for allowing him to speak.

## **XI. STRUCTURED PUBLIC COMMENT PERIOD**

## **XII. OLD BUSINESS**

## **XIII. NEW BUSINESS**

### **A. Personnel Items**

#### **1. Resignation - Middle School Memory Book Advisor - Millie Gilbert (Action Item)**

Ms. Millie Gilbert, Middle School Math Teacher submitted her resignation as the Middle School Memory Book Advisor, effective immediately.

The administration recommends the Board of School Directors approve Ms. Gilbert's resignation as Middle School Memory Book Advisor, effective immediately.

## Big Spring School Board Meeting Minutes Monday August 20, 2019

### XIII. NEW BUSINESS (. . . continued)

#### 2. Request for Medical Sabbatical Leave

(Action Item)

Mrs. Rita Brechbiel, Grade 5 Teacher at Oak Flat Elementary School is requesting a medical sabbatical leave for restoration of health purposes through the end of the 2018-2019 school year, or until such time as PSERS approves her request for disability retirement, whichever may occur earlier. Sabbatical leaves are governed according to Sections 1166-1171 of the Pennsylvania School Code of 1949, as amended.

The administration recommends the Board of School Directors approve Mrs. Brechbiel's request for a sabbatical leave for restoration of health purposes through the end of the 2018-2019 school year, or until such time as PSERS approves her request for disability retirement, whichever may occur earlier.

#### 3. Recommendation for Source4Teachers Long-Term Substitute- Ms. Ashley Nowak (Action Item)

The administration requests permission to move forward with the recommendation for the long-term substitute listed below with Source4Teachers, the District substitute teaching contractor.

**Ms. Ashley Nowak**, Long-Term Substitute High Spanish Teacher to begin August 23, 2018 through approximately October 3, 2018. Ms. Nowak is replacing Mrs. Ashley Oldham who is on child-rearing leave of absence.

#### 4. Recommendation for a Long-Term Substitute - Ms. Lindsey Dix

(Action Item)

##### Education:

Shippensburg University - Bachelors (Early Childhood Education PK-4)

##### Experience:

Biglerville Elementary School - Student Teacher Grade Three

St. Paul Children's Center - Student Teacher Pre-K

Grace B. Luhrs University Elementary School - Student Teacher Grade One

James Burd Elementary School - Student Teacher Grade 2

Step By Step School for Early Learning, State College - Teacher

The administration recommends the Board of School Directors appoint Ms. Lindsey Dix as a one year Long-Term Substitute Grade Five Teacher at Oak Flat Elementary School replacing Mrs. Rita Brechbiel who will be on a Medical Sabbatical Leave. Ms. Dix's compensation for this position should be established at a Bachelor's Degree, step 1, \$51,169.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

## Big Spring School Board Meeting Minutes Monday August 20, 2019

### XIII. NEW BUSINESS (. . . continued)

#### 5. Recommendation for Merakey Teachers

(Action Item)

The administration requests permission to move forward with the recommendation for the teachers listed below with Merakey, the District's contracted service provider to include services for specialized support classrooms for Autism and/or Emotional Support students.

**Erika Grove - High School Autism Support Classroom**

**Shannon Gummo - Middle School Autism Support Classroom**

**Lindsay Macedonia - Autism Clinical Specialist for High School and Middle School support**

The administration recommends the Board of School Directors approve Ms. Grove as a teacher for the High School Autism Support Classroom, Ms. Gummo for the Middle School Autism Support Classroom and Ms. Macedonia as a High School and Middle School Autism Clinical Specialist.

#### 6. Recommendation for Chartwells Employees

(Action Item)

Mrs. Michelle Morgan, Director of Dining Services has submitted a list of Chartwells employees for the 2018-2019 school year, which is included in the agenda.

The administration recommends that the Board of School Directors acknowledge receipt of the 2018-2019 Chartwells employees prepared by Mrs. Michelle Morgan, Director of Dining Services.

#### 7. Recommendation for English/Language Arts Secondary Department Chairperson

(Action Item)

Ms. Robyn Euker, Director of Curriculum and Instruction would like to recommend Ms. Angela Schneider as the secondary English/Language Arts Department Chairperson, replacing Ms. Mallory Farrands who has resigned.

The administration recommends the Board of School Directors approve Ms. Schneider as the secondary English/Language Arts Department Chairperson as presented.

#### 8. Additional 2018-2019 Mentor Teachers

(Action Item)

Based on the provisions of the teacher induction program, each teacher new to a school district is assigned a mentor teacher. As per the provisions of the contract between the Big Spring School District and the Big Spring Education Association, individual mentor teachers receive a stipend. The recommended mentors are listed below.

##### Inductees

**Erika Grove**/Merakey Teacher - High School Autism Support Classroom

**Shannon Gummo**/Merakey Teacher - Middle School Autism Support Classroom

**Kristen Boles**/ Newville Elementary School Counselor

**Lindsey Dix**/Oak Flat Elementary School Grade 5 Long-Term Substitute

##### Mentors

**Candace Bova**

**Greg Ellerman**

**Susie Ryan/Jocelyn Kraus**

**Amy Lehman**

The administration recommends that the Board of School Directors approve the 2017-2018 mentor teachers as presented.

## Big Spring School Board Meeting Minutes Monday August 20, 2019

### XIII. NEW BUSINESS (. . . continued)

(Action Item)

#### 9. Recommendation for Part-Time High School Administrative Assistant - Melissa Rhoads

The administration would like to recommend Ms. Melissa Rhoads as a 190 day Administrative Assistant at the High School Office, replacing Mrs. Chrystal Short who has resigned. Ms. Rhoads will work 190 days at 5.75 hours per day, five days a week at an hourly rate of \$13.20.

The administration recommends the Board of School Directors approve Ms. Melissa Rhoads as a part-time High School Administrative Assistant, as presented. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

#### 10. Coaching Recommendations

(Action Item)

Mr. Joseph Sinkovich, Assistant Principal/Director of Athletics and Student Activities, would like to recommend the volunteer coaches listed for the teams as indicated.

**Ken Garvin - Volunteer Football Coach**

**John Copits - Volunteer Football Coach**

**Clay Novak - Volunteer Girls Soccer Coach**

The administration recommends the Board of School Directors approve the above listed coaches, as presented.

#### 11. Recommended Appointment of School Safety and Security Coordinator

(Action Item)

As required by Act 44 of 2018, the chief school administrator of a school entity shall appoint a school administrator as the school safety and security coordinator for the school entity. The appointment shall be made no later than August 31, 2018.

The Superintendent of Schools recommends the Board of School Directors appoint Dr. Kevin C. Roberts, Jr. to serve as School Safety and Security Coordinator.

### **VOTE ON XIII . . .NEW BUSINESS, A-1 – A -11, PERSONNEL CONCERNS**

Motion by Swanson, seconded by Roush to combine and approve items A-1 through A-11 as outlined and recommended above. Voting Yes: Wolf, Swanson, Piper, Kanc, Blasco, Roush, Gutshall, Over and Deihl. Motion carried unanimously. 9 - 0

## Big Spring School Board Meeting Minutes Monday August 20, 2019

### XIII. NEW BUSINESS (. . .continued)

#### a. Credit Pay

(Action Item)

The professional employees whose names are listed below have successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

<b>Robyn Euker</b>	<b>\$1,800.00</b>
<b>Kelsey Hernjack</b>	<b>\$2,940.00</b>
<b>Emily Moyer</b>	<b>\$1,470.00</b>
<b>Marshall Policicchio</b>	<b>\$ 673.50</b>
<b>Sean Stevenson</b>	<b>\$1,470.00</b>
<b>Amelia Tearnan</b>	<b><u>\$1,440.00</u></b>
<b>Total</b>	<b>\$9,793.50</b>

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association, the Act 93 Agreement and the Big Spring School District.

Motion by Roush, seconded by Blasco to approve the recommendation as outlined above.

Voting Yes: Wolf, Swanson, Piper, Kanc, Blasco, Roush, Gutshall, Over and Deihl.

Motion carried unanimously. 9-0

#### b. Contract for Superintendent

(Action Item)

The Board of School Directors will vote to reappoint Dr. Richard W. Fry as Superintendent of Schools. A contract that commences July 1, 2019 and concludes on June 30, 2023.

Mr. Over commented that Dr. Fry is a good Superintendent but he was not comfortable with Dr. Fry's upcoming contract and requested to table the item. Mr. Over stated that as a representative of the taxpayers of the Borough of Newville, my vote for the upcoming contract for the school Superintendent will be no. As a recently elected school director, I do not have a complete understanding of past contract benefits awarded to the Superintendent. However, being a taxpayer myself and representing the tax payers of the Borough, I take issue on the following benefits: the 403-B out of state savings account and the health care after retirement and before reaching the age of 65 payment. Mr. Over stated that regarding the 403-B he was informed that when Dr. Fry was hired 14 years ago the school board felt for some unknown reason, to increase his salary by giving him a yearly non-taxable benefit, this benefit has out-lived its need. Mr. Over commented on Dr. Fry's health insurance from retirement until Dr. Fry reaches the age of 65 that this money in no way will ever benefit a child, teacher or school. No other employee that I know of has ever received this benefit upon their retirement. I have known teachers who taught for many years – they were loved, they retired, and we said "thank you" and "good by"- period. My request again, is this, let us table this vote until we can further discuss its impact on the Big Spring School District.

Mr. Swanson stated that Dr. Fry's salary ranks 10<sup>th</sup> in the Capital Area Intermediate Unit. Dr. Fry's thirteen years of service ranks first in the CAIU with the next longest tenure being eight years and the average of the other twenty-one Superintendents being 2.3 years served. Mr. Swanson commented that this will be the first time Dr. Fry will be serving with his doctorate. Dr. Fry's first year, which was 2005 the Big Spring School District ranked 448 out of 501 school districts in Pennsylvania based on standardized test scores. Mr. Swanson stated in 2018 Big Spring ranked 272 out of all the school districts in Pennsylvania. Mr. Swanson commented there is a realtor's tool

## **Big Spring School Board Meeting Minutes Monday August 20, 2019**

which is based on academics, teachers, AP Courses, etc. and Big Spring is ranked 167 out of school districts in Pennsylvania. Dr. Fry has continued to have satisfactory ratings throughout his Superintendence. Mr. Piper commented, do we not deserve the best teachers that we can possibly get? Mr. Piper stated, to get the best teachers that Big Spring could possibly get we have to pay for them. Mr. Piper then commented, do we not deserve to have the best Superintendent that we can possibly get? Mr. Piper stated, we will have to pay for the best Superintendent we can possibly get. Mr. Piper commented on Mr. McCrea's statement he made during the public comment period, "we can get better swim coaches if we paid them a little more". Mr. Piper commented that he is quite comfortable voting on Dr. Fry's contract. Mr. Wolf stated that he is in support of Dr. Fry's contract. Mr. Kanc acknowledged all accomplishments stated by Mr. Swanson and commented, we are blessed to have Dr. Fry at Big Spring and what he has brought to Big Spring at this point. Mr. Gutshall commented Dr. Fry deserves all that is being given to him within the contract.

Motion to approve an employment contract for Dr. Richard W. Fry to serve as Superintendent of Schools from July 1, 2019 through June 30, 2023.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Voting Yes: Wolf, Swanson, Piper, Kanc, Blasco, Roush, Gutshall and Deihl.

Voting No: Over Motion carried 8-1

### **XIII. NEW BUSINESS (. . .continued)**

#### **c. Recognition of 2018-2019 Foreign Exchange Students**

**(Action Item)**

The high school administration has approved Giulio Pietro Cerinza Pattreca, a citizen of Germany and Romain Bernard Francois Villeneuve, a citizen of France as foreign exchange students for the 2018-2019 school term. The administration welcomes Giulio Pietro Cerinza Pattreca and Romain Bernard Francois Villeneuve and looks forward to learning with and from Giulio Pietro and Romain Bernard during the 2018-2019 school year.

The administration recommends the Board of School Directors authorize the high school administration to write a letter of welcome to Giulio Pietro and Romain Bernard on behalf of the Board of School Directors.

Motion by Blasco, seconded by Swanson to approve the recommendation as outlined above. Voting Yes: Wolf, Swanson, Piper, Kanc, Blasco, Roush, Gutshall, Over and Deihl.

Motion carried unanimously. 9-0



## Big Spring School Board Meeting Minutes Monday August 20, 2019

### XIII. NEW BUSINESS (. . .continued)

#### d. Recommended Approval for a Proposed Book

(Action Item)

Listed below is a book for board approval.

##### ***The Glass Castle* by Jeannette Walls (2005)**

The administration recommends the Board of School Directors approve the proposed book listed above.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Voting Yes: Wolf, Swanson, Piper, Kanc, Blasco, Roush, Gutshall, Over and Deihl.

Motion carried unanimously. 9-0

#### e. Approval of a Planned Course

(Action Item)

Listed below is a completed planned course for board approval.

##### **World Language Department French IV**

The administration recommends the Board of School Directors approve the above planned course, as presented.

Motion by Roush, seconded by Swanson to approve the recommendation as outlined above. Voting Yes: Wolf, Swanson, Piper, Kanc, Blasco, Roush, Gutshall, Over and Deihl.

Motion carried unanimously. 9-0

#### f. Approval of Athletic Boosters Association Financial Report

(Action Item)

The Big Spring School District has received a copy of a letter from Nancy L. Mallein, advising that the Athletic Boosters Association financial report was accepted with auditing standards for the 2017-2018 school year. A copy of the letter is included with the agenda.

The administration recommends the Board of School Directors accept the 2017-2018 Athletic Boosters Association financial report as presented.

Motion by Swanson, seconded by Deihl to approve the recommendation as outlined above. Voting Yes: Wolf, Swanson, Piper, Kanc, Blasco, Roush, Gutshall, Over and Deihl.

Motion carried unanimously. 9-0

## **Big Spring School Board Meeting Minutes Monday August 20, 2019**

### **XIII. NEW BUSINESS (. . .continued)**

#### **g. Approval of Mt. Rock Elementary School PTO Financial Report (Action Item)**

The Big Spring School District has received a copy of a letter from Karen Heishman, advising that the Mt. Rock Elementary School PTO annual audit report was accepted with auditing standards for the 2017-2018 school year. A copy of the letter is included with the agenda.

The administration recommends that the Board of School Directors accept the 2017-2018 Mt. Rock Elementary School PTO annual audit report as presented.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Voting Yes: Wolf, Swanson, Piper, Kanc, Blasco, Roush, Gutshall, Over and Deihl.  
Motion carried unanimously. 9-0

#### **h. Approval of Proposed Agreements (Action Item)**

Dr. Richard W. Fry, Superintendent of Schools and Mr. William Gillet, Director of Pupil Services have reviewed the proposed agreements listed. The agreements are included with the agenda.

**Behavior Therapy International Inc. (Personal Care Assistant to assist with classroom support)**  
**Laurel Life Agreement (School Based Services)**  
**Capital Area Intermediate Unit Transportation Agreement (Off-Site Transportation for Special Needs and Early Intervention Students)**

The administration recommends the Board of School Directors approve the agreements as presented.

Motion by Deihl, seconded by Roush to approve the recommendation as outlined above.  
Voting Yes: Wolf, Swanson, Piper, Kanc, Blasco, Roush, Gutshall, Over and Deihl.  
Motion carried unanimously. 9-0

#### **i. Proposed June, 2020 Trip to Spain (Action Item)**

Mrs. Megan Anderson, Mrs. Ashley Oldham, and Ms. Laura LaRose are requesting permission for Big Spring High School students to travel to Spain, tentatively scheduled for June, 2020. A detailed itinerary will be submitted to the Board of School Directors for review, mid-September, 2018.

The administration recommends the Board of School Directors grant Mrs. Megan Anderson, Mrs. Ashley Oldham, and Ms. Laura LaRose approval for the Big Spring High School students to travel to Spain as presented, pending approval of the detailed itinerary which will be submitted in September, 2018.

Motion by Kanc, seconded by Deihl to approve the recommendation as outlined above.  
Voting Yes: Wolf, Swanson, Piper, Kanc, Blasco, Roush, Gutshall, Over and Deihl.  
Motion carried unanimously. 9-0

## Big Spring School Board Meeting Minutes Monday August 20, 2019

### XIII. NEW BUSINESS (. . .continued)

#### j. Approval of 2018-2019 Bus Drivers from Deitch Bussing

(Action Item)

Deitch Buses, Inc., has submitted a list of bus drivers for the 2018-2019 school term. A copy of the list of drivers has been included with the agenda.

The administration recommends that the Board of School Directors acknowledge receipt of the 2018-2019 bus driver list prepared by Deitch Buses, Inc., as presented.

Motion by Swanson, seconded by Deihl to approve the recommendation as outlined above. Voting Yes: Wolf, Swanson, Piper, Kanc, Blasco, Roush, Gutshall, Over and Deihl. Motion carried unanimously. 9-0

#### k. Approve Newville Projects Fund Payments

(Action Item)

The administration received the following applications for payment from the Newville Projects Fund:

<u>From</u>	<u>Description</u>	<u>Amount</u>	<u>Remaining</u>
CRA	Prof Svcs - Inv 2941-22	\$13,137.87	\$11,774.25
Frey Lutz Corp.	HVAC - Pay App #5	\$442,378.26	\$475,198.46
Lobar, Inc	EC - PayApp 1801206	\$276,014.51	\$372,385.40
Lobar, Inc	GC PayApp 1801106	\$971,904.83	\$1,120,815.72
Mann Plumbing	Plumbing Pay App 2941 #5	\$98,171.35	\$105,792.78

The administration recommends the Board of School Directors approve the payment of \$13,137.87 to Crabtree, Rohrbaugh & Associates; \$442,378.26 to Frey Lutz Corporation; \$276,014.51 to Lobar, Inc (EC); \$971,904.83 to Lobar, Inc (GC) and \$98,171.35 to Mann Plumbing and Heating, LLC

Motion by Roush, seconded by Kanc to approve the recommendation as outlined above. Voting Yes: Wolf, Swanson, Piper, Kanc, Blasco, Roush, Gutshall, Over and Deihl. Motion carried unanimously. 9-0

## Big Spring School Board Meeting Minutes Monday August 20, 2019

### XIII. NEW BUSINESS (. . .continued)

#### I. Approve Mt. Rock 2018 Projects Fund Payments (Action Item)

<u>Proj</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>	<u>Remaining</u>
MS	CRA	Prof Svc - Inv 3106-7	<b>\$8,001.97</b>	\$5,618.00
HS	eciConstruction, LLC	GC Pay App 3106.2	<b>\$40,109.99</b>	\$401,445.26
MR	eciConstruction, LLC	GC Pay App 301830.2	<b>\$145,087.53</b>	\$659,207.94
MS	eciConstruction, LLC	GC Pay App 301831.2	<b>\$164,269.35</b>	\$978,702.25
MR	Elite Plumbing	Plumbing Pay App1	<b>\$12,073.00</b>	\$1,400.00
MS	Lobar, Inc.	EC - Pay App 1801603	<b>\$260,577.30</b>	\$188,578.95

The administration recommends the Board of School Directors approve the payment of \$8001.97 to Crabtree, Rohrbaugh & Associates; \$40,109.99 to eciConstruction, LLC (HS GC); \$145,087.53 to eciConstruction, LLC (MR GC); \$164,269.35 to eciConstruction, LLC (MS GC); \$12,073.00 to Elite Plumbing & Heating; and \$260,577.30 to Lobar, Inc (MS EC).

Motion by Roush, seconded by Swanson to approve the recommendation as outlined above. Voting Yes: Wolf, Swanson, Piper, Kanc, Blasco, Roush, Gutshall, Over and Deihl. Motion carried unanimously. 9-0

#### m. Approve Construction Change Orders (Action Item)

The HVAC units under renovation at Newville use Honeywell controls to speak directly with the EBI system. The Newville project was originally drawn to maintain Trane's Tracer Summit as an intermediate control layer for the 2012 wing of the building (13 units). With Honeywell in the building installing new units, the recommendation was made to convert the 2012 units from Trane controls to Honeywell controls and eliminate the Tracer Summit system -- which is no longer hardware supported. The administration gave verbal approval to incorporate this into the ongoing work.

The administration recommends the Board of School Directors approve the conversion of the Honeywell proposal to install controls in 13 units at a cost of \$32,651.25.

Motion by Blasco, seconded by Swanson to approve the recommendation as outlined above. Voting Yes: Wolf, Swanson, Piper, Kanc, Blasco, Roush, Gutshall, Over and Deihl. Motion carried unanimously. 9-0

## Big Spring School Board Meeting Minutes Monday August 20, 2019

### XIII. NEW BUSINESS (. . .continued)

#### n. Approve Capital Projects Reserve Fund Payments

(Action Item)

The administration received the following invoices for payment from the Capital Projects Reserve Fund:

<u>From</u>	<u>Description</u>	<u>Amount</u>
Prof Roof Svcs	Inspection Svcs nv 6142	\$3,150.00
Prof Roof Svcs	Inspection Svcs nv 6143	\$3,150.00
Prismworks	System Configuration Svc	\$7,500.00
Prismworks	NV speakers, mounts	\$1,103.00

The administration recommends the Board of School Directors approve the payment of \$6,300 to Professional Roof Services, Inc. and \$8,603 to Prismworks Technology, Inc.

Motion by Roush, seconded by Blasco to approve the recommendation as outlined above. Voting Yes: Wolf, Swanson, Piper, Kanc, Blasco, Roush, Gutshall, Over and Deihl.

Motion carried unanimously. 9-0

#### o. Approve Plancon Part H (Newville ES)

(Action Item)

Chris Barnett from CRA submitted Plancom Part H for Board approval & submission to PDE. Part H addresses the financing used for a project. Calculation of the temporary reimbursable percent for a project's financing occurs at PlanCon Part H. When PlanCon Part H is approved, reimbursement on a project commences.

The administration recommends the Board of School Directors approve Plancon Part H for Newville Elementary as submitted.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Voting Yes: Wolf, Swanson, Piper, Kanc, Blasco, Roush, Gutshall, Over and Deihl.

Motion carried unanimously. 9-0

## Big Spring School Board Meeting Minutes Monday August 20, 2019

### 13. New Business - Information Item

#### a. Results from Hurley Auction

[Hurley Auction Closeout](#)

#### b. Proposed Updated Student Wellness Policy

The administration has submitted the updated policy listed for Board review. After the policy has been reviewed by the Board of School Directors the administration will present the policy for Board approval at the September 4, 2018, Board meeting.

#### **Policy 246 Student Wellness Policy**

#### c. Proposed Collective Bargaining Negotiations with the Big Spring Education Association

The Board has been engaged in negotiations for a new CBA to serve as a successor agreement when the current CBA expires on June 30, 2019. The Board hopes to vote on a successor agreement at their scheduled Board meeting on Tuesday, September 4, 2018.

### 14. Future Board Agenda Items

### 15. Board Reports

#### a. District Improvement Committee - Mr. Kanc, Mr. Over

No meeting was conducted and no report was offered.

#### b. Athletic Committee - Mr. Swanson, Mr. Gutshall, Mr. Deihl

No meeting was conducted and no report was offered.

#### c. Vocational-Technical School - Mr. Wolf and Mr. Piper No Report

No meeting was conducted and no report was offered.

#### d. Building and Property Committee - Mr. Piper, Mr. Swanson, Mr. Roush, Mr. Gutshall

No meeting was conducted and no report was offered.

#### e. Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson, Mr. Gutshall

No meeting was conducted and no report was offered.

#### f. South Central Trust - Mr. Blasco No Report

No meeting was conducted and no report was offered.

#### g. Capital Area Intermediate Unit - Mr. Wolf No Report

No meeting was conducted and no report was offered.

#### h. Tax Collection Committee - Mr. Wolf and Mr. Swanson

## Big Spring School Board Meeting Minutes Monday August 20, 2019

No meeting was conducted and no report was offered.

### i. Future Board Agenda Items

No Items

### j. Superintendent's Report

- **Enrollment** - Dr. Fry commented as you review the overall enrollment at the three elementary buildings there has been a cap placed on classes where needed.
- **CAOLA Update** - Dr. Fry shared the CAOLA year-end report with the Board of School Directors. Dr. Fry reminded the Board that CAOLA is Big Spring School District's on-line classes. Dr. Fry commented that CAOLA enrollment is climbing for part-time and full-time classes which shows we are personalizing the process for our students in making sure they are getting the classes they need. CAOLA is the single largest consortium provider for on-line classes in the state of Pennsylvania.
- **Transportation Update** – Dr. Fry shared that Dr. Roberts sent out a Blackboard connect today to all families to make sure they were aware that their updated transportation information is in ASPEN which is the District's student portal that all parents have access to.
- **School Calendars** – Dr. Fry stated that the 2018-2019 school calendars are complete and ready to be submitted to students and their families at the start of school. Dr. Fry commented that Ms. Christa Daugherty is in charge of the calendar and she has done an outstanding job in coordinating all events. Lastly, Dr. Fry commented that he wanted to thank the Board of School Directors for their support. Dr. Fry stated, Big Spring is the District where he wants to continue making a difference. Dr. Fry stated that "it is not just Big Spring, it is Big Spring" and we should be very proud.

## 16. Meeting Closing

### a. Business from the Floor

### b. Public Comment Regarding Future Board Agenda Items

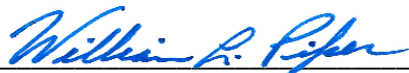
### c. Adjournment

Motion by Blasco, seconded by Swanson to adjourn the meeting.

Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Roush, Blasco and Over

Motion carried unanimously. 9-0

The Meeting adjourned at **8:58 p.m., August 20, 2018.**



---

William L. Piper, Secretary

Next scheduled meeting is: **Tuesday, September 4, 2018.**